

ACA Sydney Intergroup Meeting Minutes 09/02/22 5:30pm

Welcome: Oriana (Chair) opens the meeting with ID of attendees.
Appoint Timekeeper: (skipped)
Round the Room ID – Service Positions, GSR
James (Secretary) Bridget (Laundry List Traits Group) Lawrence (Saturday Chatsworth) Sue (Treasurer) John M (Incorporation Project) George (Zoom Coordinator and WSO Global) Bernie (Thornbury Melbourne) David (Erskineville) Brooke (Activities Chair) Kevin (Website) Oriana (First Peoples and Chair) Mary Joy (Monday Night Step Study Group) Peter J (H&I)

Setaside Prayer

God please setaside everything I think I know about myself, the twelve steps, this workbook, meetings, my disease and YOU God so I may have an open mind and a new experience with all these things.

Previous Minutes

Chair called for comments on the previous minutes. John M highlighted the need to change Sparkly prison to Parklea prison. Chair checks old business acknowledging reports from. Newsletter, Lawrence.
Chair asks for any other reports. Mary Joy ID's as (Monday Night Step Study Group) states report was sent but not acknowledged. Peter J ID's (H&I)

GSR Reports

Sue (Waverley Rep) Donating 150AUDS to Intergroup and Waverley has decide not to go back to Face to Face remaining on Zoom.
James (Secretary) Wednesday's Men's meeting looking for a new GSR. John M adds that it is a good meeting and all service positions are filled.
Lawrence (Chatsworth) back Face to Face.
George (Sydney Int. Guest Speakers) 7th Tradition drive raised 400AUDS.
Mary Joy (Monday Night Step Study) 7 core members, finished step 8, decision to stay on zoom due to international members.

Naraweena report, meeting getting strong, donating 100AUD to Sydney Intergroup. All positions filled. Monday morning laundry list meeting.

David (Erskineville) Good strong meeting, experience strength and hope. Good attendance remaining on Zoom.

Bernie (Thornbury) meeting going well.

Intergroup Chair Reports

H&I Report Peter J

South Pacific Private Hospital roster is up and running, speakers on board, remaining on Zoom.

Parklea Prison men's speaker meeting proposal e-mail sent and positive response received, process started.

Follow Up E-mail

- SPP:

All speaker's positions were filled in February, with one new volunteer attending for his first time.

On one occasion, our speakers had to relocate to another zoom site.

- Parklea Prison:

An introductory meeting was held electronically with the prison psychologist and a co-ordinating officer with Lawrence and Peter J for ACA.

These early discussions are looking at viability, application, frequency and numbers.

The prison reps. need to confer with other colleagues, while the word is going out to find male members interested.

Lawrence has created a flyer for the newsletter with George putting it on WhatsApp.

My thanks to both these tech-savvy guys.

In service peterj

Literature and Newsletter Chairs send their apologies unable to attend.

Chair reports that Literature Chair says there is a backlog.

Follow up e-mail from Literature Chair

Dear IG

Seeing the email below I have decided to resign. I hereby give one months notice from today or until such time a replacement is found.

I have no doubt someone will be able to be more present in this service position than I can be at the moment.

I will provide you with reconciliation of postage that has been paid to date, and record keeping of orders in due course.

In future, it would be preferable you speak with me directly rather than throwing me under the bus in a group email – it was unnecessary. Thank you!

Janine

Chair presents questions from Newsletter Chair about e-mails and how they are directed. Discussion becomes Web Chair's report.

Web Chair Report

Kevin explains about emails and continues with forms on the website which can be filled out by IG and GSR, highlighting that these forms need to be secure. Chair raises a question about time zones of meetings on the website, Web Chair will make it clear that time zones are local time.

Followed by discussion about details of the website.

Activities Chair

Brooke mentions there's not much to report, budget sent to Treasurer.

Incorporation Project Chair

John M states the project is waiting for approval to move ahead. Discussion about the project and the benefits of the project.

Motion passed to proceed with incorporation.

Follow up e-mail from Incorporation Project Chair

Hi Team,

Here's an update on the latest issues around incorporation. If you would, please read it before Wednesday's meeting.

Update on Incorporation, 6 March, 2022.

I've listed below the steps to become incorporated. I've drafted a proposed name for the Association which is ADULT CHILDREN ASSOCIATION, INC. (I have searched the NSW Incorporated Associations On-line Register and the Trade Mark and this name is available.) An alternative could be ADULT CHILDREN ASSOCIATION NSW, INC.

I'd like a decision from Intergroup members at the March meeting for this single item.

In other matters, I'm seeking assistance in writing a clear statement establishing the associations objectives and have been in discussion with David T and Marc P about these items.

I've reviewed a model constitution developed by the NSW government and it appears fit for purpose, though I'd like to compare it with a constitution developed by members of other fellowships to see if it needs some modifications. I'm in contact with some others who can help develop this.

In the meantime, I'll need five members to serve roles as President, Vice President, Secretary, Treasurer and find three other non-office bearers and will work on that for the next month.

To fill out the incorporation form, we will need a physical address, not a PO Box. We will also need an email address that can be used for communications to the association.

Regards,
John M

FYI:

Steps for forming an incorporated association.

1. Choose a Name - one that reflects the purpose
2. Establish Objectives of the Association
3. Draft the Constitution - determine committee structure, the number of members; allocation of office-bearers such as President, Vice President, Secretary, Treasurer; and 3 ordinary non-office bearers. Also determine member fees.
4. Prepare form A2 (two pages)
5. Prepare for Formation Meeting - foundation members agree on key principles for association, name, objectives, adopt constitution, elect office-bearers and first public officer, create relevant sub-committees, sign form A2, authorise public officer to pay fees.
6. Lodge form A2
7. Get an ABN, set up bank accounts.

National Intergroup Project Chair

Lawrence reached out to members to find out if there was an interest in a National Intergroup. Meeting organised with an agenda drafted by Sharon P and invitations sent to regional intergroups including New Zealand.

Lawrence went on to describe the Saturday Step Study Group with 27 people and the Loving Parent group started with 30 people.

Follow up emails from National Intergroup Project Chair and Study Groups Rep.
Australian National Vision Meeting Update – March 2022

Our first meeting was on Saturday 12 February. It was attended by 9 members from Adelaide, Melbourne and Sydney.

The following motion was carried

We work towards creating a region of Australia + NZ, meeting monthly, and continue to invite all interested groups and individuals. The scope and function of Region to be defined.

An invitation to next meeting details has been advertised in Adelaide + Sydney Newsletter, emailed to our data base of over 500

Next Meeting: Saturday 12th March @ 3pm
 Zoom ID: 913 2607 8635
 Pass: Steps.

Regards

Lawrence

Sydney Intergroup March 22 – Step Study Groups.

Hi,

Both Study Groups are underway and have approx. 20 members each week.

Our Loving Parent Group is underway and has approx. 25 members each week

YIS

Lawrence

Treasurer Report

Sue G reports payments made to literature fund and actively coordinating with other chairs about budgets.

P.O. Box questioned as payment is due.

Peter J discussed a budget for booklets for H&I.

Proposed annual budget ready next month.

Insurance is renewed. Specific addresses of meetings not needed but a single address is needed.

Issuing of the Certificate of Insurance discussed. Copies of insurance certs given by request.

Follow up email from Treasurer with Excel document.

World Services Report

George C outlined there were 13 proposals to be voted upon and went on to describe how a meeting or intergroup can vote.

Lawrence asked to have this information put on FB to let people know.

New Business

Chair raises the question about forming a WhatsApp group for IG Execs.

Quick discussion about the WhatsApp group.

Facebook Intergroup page mentioned by Lawrence.

Meeting Ended with Serenity Prayer

God grant me the serenity to accept the people I cannot change, the courage to change the one I can and the wisdom to know that one is me.