

## ACA Intergroup Minutes – 10 July 2021

<b>Welcome and round the room</b>	
<b>Service Prayer</b>	Higher Power, we are your trusted servants seeking to support ACA and its primary purpose. Please remind us that the life of our program and our own recovery depends upon our willingness to put the unity of our intergroup first, above our own will.
<b>Tradition</b>	(7) Every ACA group ought to be fully self-supporting, declining outside contributions.
<b>Concept</b>	(7) The Annual Business Conference recognizes that the Articles of Incorporation and the Bylaws of the Adult Children of Alcoholics World Service Organization are legal instruments; that the Trustees are thereby fully empowered to manage and conduct all of the world service affairs of Adult Children of Alcoholics. It is further understood that our World Service Organization relies upon the force of tradition and the power of the ACA purse for its final effectiveness.
<b>Attendees</b>	
<b>IG Sydney</b>	Service Positions: Chairperson (John M), Literature (Janine), Activities (Brooke), Treasurer (Bill H), Secretary (Tiffany M), Zoom Convenor (George), Peter (H&I), Kevin (Website Coordinator)
<b>IGs Australia</b>	
<b>IRs</b>	Friday Erskineville (Laura), Narraweena Tuesday (Peter), Crows Nest (Brooke), New Hope Thursday Evening (George), Waverley Friday (Margaret), ACOA Parents and Grandparents in ACA (George), The Queer Solution (Bill)
<b>Observers</b>	Sharon
<b>Apologies</b>	Vice Chair (Oriana), Literature (Janine), Lawrence (Steps / Laundry List Coordinator), Kevin (Website Coordinator), Australia and New Zealand Global Coordinator, Global Members Sub Committee (Monique)
<b>Previous minutes</b>	<b>MOTION: To accept the June Intergroup Minutes</b> <b>Moved: John M</b> <b>Seconded: Brooke</b> <b>Motion Accepted Unanimously</b>

<b>IR Reports</b>	
<b>General</b>	Please note that all IR reports should be emailed to the secretary at <a href="mailto:secretary@acoasydney.com.au">secretary@acoasydney.com.au</a>
<b>IR Reports</b>	<p><b>The Queer Solution (Bill):</b> 20 – 30 people attending regularly, everything is going well,</p> <p><b>Beyond Survival – Men’s Group (John):</b> 12 men attending on a regular basis and it is working well.</p> <p><b>Narraweena Tuesday – The Solution (Peter):</b> No GSR at today’s meeting. All meetings are back on zoom, no group conscious was held in June and no June donation to intergroup</p> <p><b>Zoom Crows Nest – Big Red Book, Loving Parent (Brooke):</b> 12 – 20 members attending regularly. Group is looking to fill service positions. Group is seeking confirmation from its treasurer about intergroup donation to confirm this was deposited.</p> <p><b>FACE 2 FACE and ZOOM Waverley Big Red Book (Margaret):</b> In person has stopped due to lockdown, 18 – 24 people regularly attending on zoom. Meeting service positions are filled. Margaret is looking to step down from her role as she has been doing this for a number of years. No contribution to intergroup because of a large literature order being placed. All is going well.</p> <p><b>ZOOM Erskineville Promises (Laura):</b> Group is going really well, 20 – 25 people regularly attending. The group has switched service positions. New secretary is Libby. Treasurer role is currently vacant. Donations to intergroup sent.</p>

<b>Executive Reports</b>			
<b>Service Positions</b>	<b>Secretary</b> Tiff. M <b>Chair</b> John <b>H&amp;I</b> Peter <b>Literature</b> Janine	<b>Treasurer</b> Bill <b>WSO Rep</b> Vacant <b>Activities</b> Oriana <b>RSG</b> Lawrence	<b>Info</b> Jules <b>E News</b> Vacant <b>ZOOM</b> George <b>Website:</b> Kevin
<b>Intergroup Accounts Statement</b> Bill	<b>Intergroup Account</b> \$13,077.00	<b>Literature Account</b> \$14,595	<b>Activities Account</b> \$1,185
<b>Chair Update</b> John	Unity Day is next week – Sunday 18 <sup>th</sup> July		
<b>Secretary</b> Tiffany	<p>Tiffany provided an update on the Office HQ (<a href="http://www.officehq.com.au">www.officehq.com.au</a>) voicemail service:</p> <p>You may be interested in our Voicemail service. If you could provide us with the audio we can upload and this will be played when the caller rings into your company.</p> <p>As part of the voicemail service we provide you with a local number (or a 1300 number for an additional charge). You can either divert to the number we provide or advertise this number.</p> <p>We have two voicemail services:          Voicemail Lite - \$5/month - usage charges \$0.15/minute          Voicemail Standard - \$20/month - 200 minutes (excess minutes charged at \$0.15/minute)          The usage is charged from when the voicemail greeting is played.          The service can be set up within a few hours.</p> <p><b>Motion: To accept The Office HQ Standard \$20/Month Quote if there is no contract requirements.</b>  <b>Moved: John M</b>  <b>Seconded: Laura</b>  <b>Motion Accepted Unanimously</b></p>		
<b>Meeting Support</b> Laura	<p>Slow process for locating and identifying GSR reps for the different groups.</p> <p><b>Action: Tiffany to provide list that she has to help with getting contacts for each group and to encourage attendance at Intergroup meetings.</b></p>		
<b>Treasurer</b> Bill	No separate report prepared. Summary of accounts provided above. Intergroup is looking for a treasurer to replace current Treasurer.		
<b>H &amp; I</b> Peter	June had a 4-week H&I roster with all places filled. Lawrence and Edwina re-joined as speakers which now makes an eight-week cycle of 16 speakers. The sessions are still on zoom, and I expect them to remain so for the time being.		
<b>Literature</b> Janine	<p>June was a big month for literature orders, unexpected and had a lot to do with return to in person meetings. Asking meeting to approve a large literature order to replenish stock (approved once update from Bill (Treasurer) confirms this is ok). There has been no update on Melbourne Printing options, Monique is following this up. There are some unrealistic expectations put on the literature chair in terms of mailing out orders and speed at which this can happen. It was agreed that the ACOA Website's Literature Webpage be updated to explain weekly mail out takes place on Saturday and that order and payment needs to be received before each Saturday. Margaret also recommended Intergroup GSRs can let their meetings know the process to help making this manageable.</p> <p><b>ACTION: John to let Kevin know about webpage updates</b>  <b>ACTION: Literature order to be placed pending update by treasurer</b></p>		
<b>WSO &amp; Global</b>	No Global Members Report		
<b>Activities</b> Brooke	<p>Planning for Unity Day is going well, it is a full day event via zoom – 9am – 4:30pm on Sunday 18<sup>th</sup> July. Claudia Black will be main featured guest speaker. There is a 500 person capacity so it would be great to promote across all of the GSRs.</p> <p><b>ACTION: Tiffany to circulate Unity Day information via mailchimp newsletter</b></p>		
<b>Step/Laundry List Study Groups</b> Lawrence	<p>Intergroup Report July 2021: Both 18 week Yellow Workbook Study Groups are now completed. We had 29 people complete the ACA Steps thru the study groups. Registration for the Laundry List Study Groups has commenced with the first group commencing on Saturday 17<sup>th</sup> July. There are currently 43 people registered between the groups. Most of those, who completed the Step Study group, have registered for these groups also. The intention will be, that next year, the groups are run again and facilitated by those that completed them this year.</p>		
<b>ZOOM</b> George	No issues with Zoom account, all working well with groups using the accounts. Our subscription payment went through George's personal credit card. It was agreed George would be reimbursed for this personal expense.		

<b>Web</b> Kevin	No Website Report
<b>Info Email</b>	Looking for a volunteer for this position
<b>e-News</b>	Looking for a volunteer for this position.

<b>Continued Business</b>	
ACA Sydney Telephone Service	<b>Update in Secretary's report and motion approved in meeting</b>
<b>New Business</b>	
<b>Intergroup Meeting Date and Time</b>	<p>Group discussed moving Intergroup Meeting date to a weekday evening to see if this might make it easier for more GSRs to attend as Intergroup relies on their participation. To try this out it was agreed that the meeting would be moved to 2<sup>nd</sup> Thurs. of the Month, 6pm. This can be revisited in a couple of months to see how this goes.</p> <p><b>ACTION: John to contact Kevin to update website with new Intergroup Sydney meeting date and time</b></p> <p><b>ACTION: New Meeting details to be sent via mailchimp</b></p>

<b>Next IG Sydney Meeting</b>	
Thursday 12 <sup>th</sup> August 6pm – 7pm via zoom	
Meeting Papers to be circulated 1 Week before Intergroup Meeting	