

ACA Intergroup Minutes December 2020

Welcome and round the room	
Service Prayer	Higher Power, we are your trusted servants seeking to support ACA and its primary purpose. Please remind us that the life of our program and our own recovery depends upon our willingness to put the unity of our intergroup first, above our own will.
Tradition	(12) Anonymity is the spiritual foundation of all our Traditions, ever reminding us to place principles before personalities.
Concept	(12) In all its proceedings, Adult Children of Alcoholics World Service Organization shall observe the spirit of the ACA Twelve Traditions, taking great care that the conference never becomes the seat of perilous wealth or power; that sufficient operating funds, plus an ample reserve, be its prudent financial principle; that none of the Conference members shall ever be placed in a position of unqualified authority over any of the others; that all important decisions be reached by discussion vote and whenever possible, by substantial unanimity; that no WSO action ever be personally punitive or an incitement to public controversy; that though the WSO may act for the service of Adult Children of Alcoholics, it shall never perform any acts of government; and that, like the fellowship of Adult Children of Alcoholics which it serves, the WSO itself will always remain democratic in thought and action.
Attendees	
IG Sydney	Service Positions: John M. (Chairperson), Bill H (Treasurer), Tiffany M (Secretary), George (Zoom Convenor), Oriana (Activities), Alison (Newsletter) Lawrence (RSG Coordinator), Peter (H&I), Sharon (WSO)
IGs Australia	
GSRs	Narraweena Tues (Maria), Men's Group Wed (John), New Hope Thursday Evening (George), Saturday Morning Ultimo (Nic), Lunchtime Meditations (Clare), Maroochydore (Alison), Waverley Friday (Margaret), Lunchtime Club (Clare), Crows Nest Monday (Brooke), Tony A Zoom (Mary), Tony A In Person (Karen), Sydney Open Study Step Group Monday (John Michael)
Observers	Kevin (website support), Janine (interest in Literature Chair)
Apologies	Lawrence (RSG, Inner Child Meditation), Maryjoy (Erskineville Tues. Laundry List meeting), Laura (Erskineville Friday)
Previous minutes	MOTION: To accept the November Intergroup Minutes Moved: John M Seconded: George Accepted Unanimously

GSR Reports	
General	An administrative point was in place for each GSR report be limited to 2 minutes. All participants agreed. Action: All GSR reports should be emailed to the secretary at secretary@acoasydney.com.au

GSR Reports	<p>Narraweena Tuesday Afternoon (Maria M): Narraweena Tuesday 12.30pm: Both face-to-face and zoom online meetings thriving. 50:50 national and international participants. No 7th tradition contributions to Sydney Intergroup due to funds being spent on Literature Order.</p> <p>New Hope Thursdays (George): Group continues to have a good turn out with yellow book study groups forming out of it. There is a rotating chair in place.</p> <p>Crows Nest (Brooke): 8-12 people a week attending the zoom meetings, including international members. All service positions are filled. A \$100 donation to intergroup has been made.</p> <p>Sydney Open Study Steps Group (John Michael): 9 Group members: All 6 Service Missions and Backups filled for 2021, 14 -18 avg. attendance. November GC: SOSSG decided to stay online. New time Mon 7pm (AEDT) from Monday 16 November 2020 MaryJoy's birthday Group details updated on: ACA WSO, Sydney IG and ACA Team Up calendar. New GSR for 2021: MaryJoy, Backup: John Michael. SOSSG new Group Contact Email: sossggsr@gmail.com Monitored by Secretary (John Michael), GSR (MaryJoy), Backup and Literature (Deb). \$395 7th Tradition contribution to Sydney IG on the 3rd of November. There is a face-to-face meeting space available in Erskineville on Monday night. 10 weeks rent paid in advance with banners, lighting and literature.</p> <p>Waverley Friday (Margaret): 6 weeks in person meetings and zoom meeting is also continuing. Same topic, same format and same time. Group conscience reviews meeting structure every month. There are no intergroup donations, spending money this month on a literature order. All service positions are filled.</p> <p>Tony A's Way Zoom Meeting (Mary): Zoom meeting is using acoasydney account. There are 15 people who regularly attend, half are from overseas. The group has a secretary.</p> <p>Men's Group (John): 7 – 8 members, share duties around each week and continue to have international participants.</p> <p>Tony A's Way In Person Saturday (Karen): Meeting takes place at 12pm, the centre will be closing for three weeks for the holiday period. Between 12-15 participants are meeting regularly, venue has capacity for 20. A WhatsApp group has been sent up. Intergroup donation will be made in January.</p> <p>Ultimo Sat Morning (Nic): Meeting continues to be held via zoom and the group is travelling on as it has been. There has been an update from the venue and group is waiting on more information to see if there will be a return to face-to-face meeting soon. This will go to group conscience first.</p> <p>Lunchtime Meditations (Clare W): No real changes to update on. There is a regular turnover of hosts across the group and 38-40 participants each day, Monday to Friday. The group's secretary position isn't filled. There will be a group conscience on Monday (14 Dec). and Clare will recommend this moves to happening before intergroup meetings. The zoom format is working well and the group is addressing issues with dominance in the group to help ensure it is more inclusive for everyone who participates.</p> <p>Christmas Day Meetings were identified:</p> <p>Friday Waverley: 6pm in person Bondi Junction, 31-33 Spring Street, all welcome</p> <p>Friday Erskineville Promises: 6:30pm via zoom, all welcome</p>

Executive Reports			
Service Positions	Secretary Tiff. M Chair John H&I Peter Literature Leonard	Treasurer Bill WSO Sharon Activities Oriana RSG Lawrence	Admin Vacant Info Jules E News Alison ZOOM George
Intergroup Accounts Statement Bill	Intergroup Account \$10773.44 Seventh Tradition (Oct): \$1271.05	Literature Account \$9546.50 Literature Sales (Oct): \$3050.00	Activities Account \$1,185.24

<p>Chair Update John</p>	<p>Intergroup Service Positions: Service positions usually get reassigned each January and the meeting discussed the following key issues:</p> <ol style="list-style-type: none"> 1) Recruitment: There needs to be a balance between encouraging new people to take on service positions and ensuring that they can allocate time to the role and that they are in a space of recovery so their service meets the needs of intergroup. It was noted that stability is really important for Intergroup. Additional supports for anyone who takes on a service position (mentoring, adding positions) would be helpful and assist with skilling up people to take on service positions. 2) Time Period of Positions: Should this service be a 12 month or 2 year commitment 3) Positions: Need clear position descriptions and other institutional support (bylaws, input from WSO and Big Red Book) to ensure no one is carrying too much responsibility and doesn't get burnt out or overwhelmed. <p>No decision about recruitment was made and the matter will be brought back to Intergroup in January. Action arising: All current bylaws and service position descriptions will be collated and reviewed by Intergroup in the new year (Tiffany M to oversee collation of information).</p>
<p>Secretary Tiffany</p>	<p>All GSR reports need to be mailed to secretary@acoasydney.com.au as the google form can't be accessed currently. A dropbox account will be set up in Dec. / Jan.</p>
<p>Treasurer Bill</p>	<ul style="list-style-type: none"> • Sets of monthly Minutes and more information uploaded to Paypal. Previous Office Bearers removed. I have one new Office Bearer, may need a second. Will wait to see what requirements PP comes back with. • Debit cards for each accounts will be sort this week. (Week 2 of December) for example: literature person would use for postage at Post Office directly, rather than their own monies. • Activities chair would use for any incidentals. <ul style="list-style-type: none"> ○ Once cards are in use IG committee might decide an amount literature account balance is kept at with main monies held over in Main ACA account. ○ IG committee might decide a limit on Activities spending without IG approval. <p>MOTION: To set up Givenow Account for 7th Tradition purposes and add link to ACOASydney Website Moved: John M Seconded: George Motion approved unanimously</p> <p>ACTION: Tiffany and Bill work on setting up givenow account and Kevin to assist with website link ACTION: Bill and Tiffany to work on coding system for 7th Tradition donations so it is clear which group is making a donation</p>
<p>H & I Peter</p>	<p>Peter identified that there are now only 6, down from 9, active speakers for the new year. Four new names have been sent to Peter and he will follow them up.</p>
<p>Literature John</p>	<p>John identified Janine's interest in taking on the Literature Chair position. Janine spoke about her interest taking this on. Meeting participants agreed that a decision on this would be made in January and that in the meantime John would follow up with Leonard and Janine to look at the position and identify what parts of the service position can be delegated as tasks for others to take on. A major part of this role is the storage of the literature which Janine has confirmed she has the space for.</p>
<p>WSO Sharon</p>	<p>No report for this meeting.</p>
<p>Activities Oriana</p>	<p>Oriana identified the sponsorship workshop that was organised on the 29th of November, which had 72 people participating and received a good response from those who participated. Newcomers in particular are enjoying the workshops.</p>
<p>Ready Set Go Lawrence</p>	<p>The RSG zoom workshops are in hiatus until early in the new year. We have just announced the 2 x 18week Step Study Groups and they will easily be filled this coming week. Kevin B created the page on the website and Michael B did the flyer.</p>
<p>ZOOM George</p>	<p>No Report Update</p>

Web Kevin	It was reported that correspondence with Perception had not achieved anything and it was recommended that we end the contract with Perception. To create a new website / update current one a list of functionality needs to be prepared so a proposal can be prepared. Actions: <ol style="list-style-type: none"> 1) Kevin and Tiffany to check email correspondence to see if Perception proposal can be found 2) Members who like other acoa and relevant websites, to send that information to John for collation 3) George continues to assist with current website updates as needed (meetings etc.)
Info Email	ACTION: Kevin to set up email forward so all emails for info@acoasydney.com.au will forward to secretary@acoasydney.com.au
e-News Alison	A November and December Newsletter will be circulated. Mailchimp can be used to circulate other information to mailing list as required, included speaker meetings, RSG and other activities. Newsletter information deadlines will be addressed at the January Intergroup meeting.

Continued Business

Role Vacancies	<ul style="list-style-type: none"> • Literature Chair: discussed in this meeting and will be addressed in January • Admin role is vacant
ACA Sydney Telephone Service	<ul style="list-style-type: none"> • Tiffany and Lawrence following up with NA Australia and Tiffany will report back at next Intergroup meeting.

New Business

Next IG Sydney Meeting

Saturday 11am 9 January 2021 (via ZOOM)
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