

ACA Intergroup Minutes September 2020

Welcome and round the room	
Service Prayer	Higher Power, we are your trusted servants seeking to support ACA and its primary purpose. Please remind us that the life of our program and our own recovery depends upon our willingness to put the unity of our intergroup first, above our own will.
Tradition	(9) ACA, as such, ought never be organised, but we may create service boards or committees directly responsible to those they serve
Concept	(9) Good service leaders, together with sound and appropriate methods of choosing them, are, at all levels, indispensable for our future functioning and safety. The primary world service leadership must necessarily be assumed by the trustees of the Adult Children of Alcoholics World Service Organization.
Attendees	
IG Sydney	Service Positions: John M. (Chairperson), Bill H (Treasurer), Tiffany M (Secretary), George (Zoom Convenor), Lawrence (ACOA Sydney Global Rep. and Ready Set Go), Simone (ACOA Sydney Telephone), Oriana (activities), E News (Alison), Jules (information)
IGs Australia	
GSRs	Erskineville Friday Evening (Janet), Narraweena Tues (Maria), Men's Group Wed (Bill H.), Newtown Steps Sun (George), New Hope Leichardt Thurs (George), Newtown Steps Sunday (George), Lunchtime Meditations (George), Maroochydore (Alison)
Observers	Clare W.
Apologies	Tiffany F (Admin/Website)
Previous minutes	<p>Moved: John M</p> <p>Seconded: Lawrence</p> <p>Approved unanimously</p> <p>ACTION: Meeting participants agreed intergroup secretary to circulate intergroup minutes to all service positions and GSR representatives. Anyone not receiving minutes, should email Tiffany M at secretary@acoasydney.com.au</p>

GSR Reports	
General	Covid Safety and public liability issues relating to in person meetings were discussed. It was confirmed that all groups need to follow instructions of the venues they meet in as they will dictate relevant Covid safety plan requirements and groups need to ensure they comply with state, federal and council laws and relevant public health orders.
GSR Reports	<p>GSR Reports were tabled for: Maroochydore, Erskineville (Mon), Men's Group (Wed), Collaroy, Erskineville (Fri), Crows Nest, Bowral, Bondi Junction</p> <p>Lunchtime Meditations (Clare W): 25 – 40 people, 7-10 identified visitors, 5 days a week</p> <p>Lilyfield (George): Zoom meeting that is going well, overseen by 2 people with 23 people attending meetings, great core of people. John M. identified he has the keys to the Lilyfield venue.</p> <p>ACA Food and Emotions (Tiffany M): Hour meetings with journaling are by zoom and have been held for the past 4 weeks, bringing together a lot of people from Australia, UK, Europe and US. Meetings are averaging 25. A whatsapp group has been created.</p>

Executive Reports

Service Positions	Secretary Tiff. M Chair John H&I Vacant Literature Leonard	Treasurer Bill WSO Sharon Activities Oriana RSG Lawrence	Admin/Web Tiff. F Info Jules E News Alison ZOOM George
Treasurer Bill	Intergroup Account	Literature Account	Activities Account
<i>As at 31 Aug 2020</i>	\$6,872.08 (As at 31 Aug 2020)	\$10,872.14 (As at 31 Aug 2020)	\$1,22.33 (As at 31 Aug 2020)
Treasurer Debbie	Upcoming expense identified: Postage Plugin – last year valued at \$79 Paypal account that can be used for 7 th tradition contributions is: treasurer@adultchildren.org.au Recommendation to establish debit cards for the different accounts (literature, activities, etc.) Accounts show 7 th Tradition is down Recommendation to hold off on any major spending		
H & I Bill	This position is still vacant but someone has approached Bill to possibly take this up. Bill will report back at next inter group meeting.		
Literature Leonard	Position will be vacant in 3 months time. If there is anyone who thinks that they might like to take this on, please contact Leonard to discuss (Email: literature@acoasydney.com.au)		
WSO Sharon	<p>ACA WSO Annual Business Conference Proposals (Deadline: Oct 31)</p> <p>Each year the ACA WSO holds our Annual Business Conference (ABC) and ACA World Convention (AWC) in April. This coming year they will be held April 22-25, 2021 both virtually and in-person in Boca Raton, Florida.</p> <p>If your group has an idea that may benefit ACA Worldwide, you can submit it as a Proposal for potential inclusion on the agenda at the ABC. All Proposals will become part of a Ballot published in January.</p> <p>The specific process and timing are as follows: If your group feels it may have a Proposal to submit, your first step is to go to the Ballot Prep Committee (BPC) website page https://acawso.org/category/ballot-prep/ to find the following information:</p> <ol style="list-style-type: none"> 1. Proposal Guidelines (including whether it should go to a Committee or be a Proposal) 2. A schedule for "Crafting a Proposal" Workshops <p>When you're ready to submit your group's Proposal to be considered for the ABC agenda, do the following:</p> <ul style="list-style-type: none"> • Go to https://www.surveymonkey.com/r/2021ABCProposals and fill in the Proposal submission form according to the instructions. • Submit your Group's Proposal by October 31, 2020. <p>After you have completed these tasks, the following happens:</p> <ul style="list-style-type: none"> • Your Proposal is reviewed by the appropriate committee(s) and trusted servants and, if needed, the intent clarified with your group. • After a WSO analysis has been added, your Proposal is sent to volunteers for translation. • Your Proposal is added to the Ballot and sent to all registered groups by January 8, 2021. • Town Hall meetings will be held in January and February. Your group will be given the opportunity to present your Proposal. • Ballot voting will be from February 15 through March 31, 2021. • If your Proposal receives at least a 60% affirmative vote, it will be placed on the agenda for consideration at the 2021 ABC. <p>If you have any questions about this Proposal process, please send an email to bpc@adultchildren.org. Yours in Service,</p> <p>The Ballot Preparation Committee</p>		

Activities Oriana	<p>The most current project in the planning are monthly workshops with international guest speakers with long time recovery and experience.</p> <p>We plan to host the workshops once a month on the 4th Sunday, the times will be Saturday nights @ 7pm Pacific/Sunday 12pm EST.</p> <p>The first workshop is scheduled for Sunday, 24th October (TBC) our guest speaker is Jim from SF, USA topic is Sponsorship.</p>
Ready Set Go Lawrence	<p>Workshop 2 @ Aug 29-30 has been completed. It was jointly facilitated with Danielle and Claire leading the technical team and our Presenting Team for Workshops 3/4/5 also attending. It was a great success, with very positive feedback</p> <p>We have another 170 people registered for upcoming workshops. Workshop 3: 19-20 September Workshop 4: 3-4 October Workshop 5: 17-18 October.</p> <p>All future workshops will be facilitated by the Australian Team. We have formed a core committee of seven members which will facilitate the next three workshops. We are continuing to recruit members to the committee to create a roster for future workshops to be announced. We have had initial discussions about step study groups to follow up the RSG Workshops. There is a planning meeting booked with the Global Committee on Thursday, and hopefully we will get a 12-14 week Yellow Book study group up and running before the end of the year.</p> <p>I have taken on the role of Global Co Ordinator with plans for RSG workshops to be held in South Africa and India in the near future and other emerging fellowships in 2021.</p>
ZOOM George	<p>Second zoom account was purchased and has been set up</p>
Admin/Web Tiff	<p>Tiffany F was an apology and report tabled and discussed:</p> <ul style="list-style-type: none"> • IG emails: Can we please decide on how to manage IG service position holders email addresses so that people in these positions can reliably & easily contacted. <ul style="list-style-type: none"> ○ An example of issue is > I have 5 email addresses for one person. ○ I am about to transfer IG emails from acoasydney.com.au to adultchildren.org.au > need to decide on consistent approach ○ Note that use of personal email address has issues re: anonymity. And IG emails need to be accessible by subsequent position holders for business record keeping (so use of personal addresses only is problematic) ○ My suggestion is that <i>all IG service positions have an IG email</i>. If person in position wants to use their personal email, I can set up a redirect so they receive IG email to their personal email. This way all IG communication is emailed to roles (not individuals). Ie Secretary has IG group list to send minutes to that consists only of IG email addresses but individuals will still receive these emails to their personal email if they have requested it. ○ Please get IG service members to write down their name, mobile & if they want their IG email redirected • Website is in process of being transferred from web developers to our domain. Site build has been difficult with issues communicating with developers & getting what we need done. Once site transfer is complete, Lisa & I will go thru sit to check for issues & edits. <p>MOTION: Tiffany M to be in charge of admin for email addresses for communicating meeting notices, minutes, call for reports Moved: George Seconded: Lawrence Approved Unanimously Action: Lawrence and Tiffany M to contact Tiffany F</p>
Info Email Jules	<p>No report</p>
e-News Alison	<p>No report</p>

Continued Business

Role Vacancies	<ul style="list-style-type: none">H&I Vacancy to be brought to the next meetingLiterature Sales Role will be vacant in 3 months
ACA Sydney Telephone Service	<ul style="list-style-type: none">Simone provided an update on Optus Loop service (Optus Loop Basic, \$25 x month for 24months with the ability to have a 3 minute message) Motion: To contract \$600 over 2 years for a phone service through Optus Loop Basic Moved: Bill Seconded: Lawrence Accepted Unanimously Action: Simone to set up contract

New Business

Rainbow Meeting Paypal info to be added to meeting details on website	Email request was tabled at the meeting. Meeting discussed this issue and determined more information was required and input from other GSRs so the following was agreed to: Rainbow Meeting to be invited to discuss this request at the next intergroup meeting Action: Tiffany M to follow up with Rainbow Meeting and respond to email request
Virtual Reality	To be discussed at October meeting when Tiffany F can present on this matter.
Media Request	John M identified a media request from a community radio – want to list acoasydney details on its website and link to podcasts if talking on the program (radio program that focuses on 12 step programs). John to respond to email.

Next IG Sydney Meeting

Saturday 11am 11 October 2020 (via ZOOM) (Noted: John will be away but will participate)